



SUCCESSFUL ONLINE LEARNING

Learning Success Center
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“The secret of getting started is breaking your complex overwhelming tasks into small manageable tasks, and then starting on the first one.”
Mark Twain

How to Prepare?

- download the Canvas app
- download or your syllabi
- have a calendar or planner
- organize your material
- know how and when you learn best
- have a place to work



Some of What you Will Find On Canvas

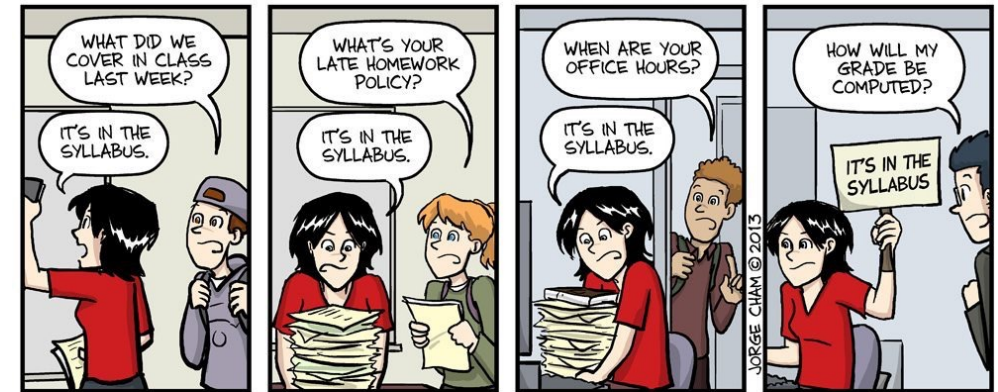
Directions and information for students can be found [here](#)

- information and announcements posted by professors
- syllabi
- course materials and reading
- quizzes
- grades



What to Look for in Your Syllabi?

- biographical information on your professors
- course descriptions
- learning goals
- grading policies
- important dates and assignments
- relevant books and materials
- professor contact information



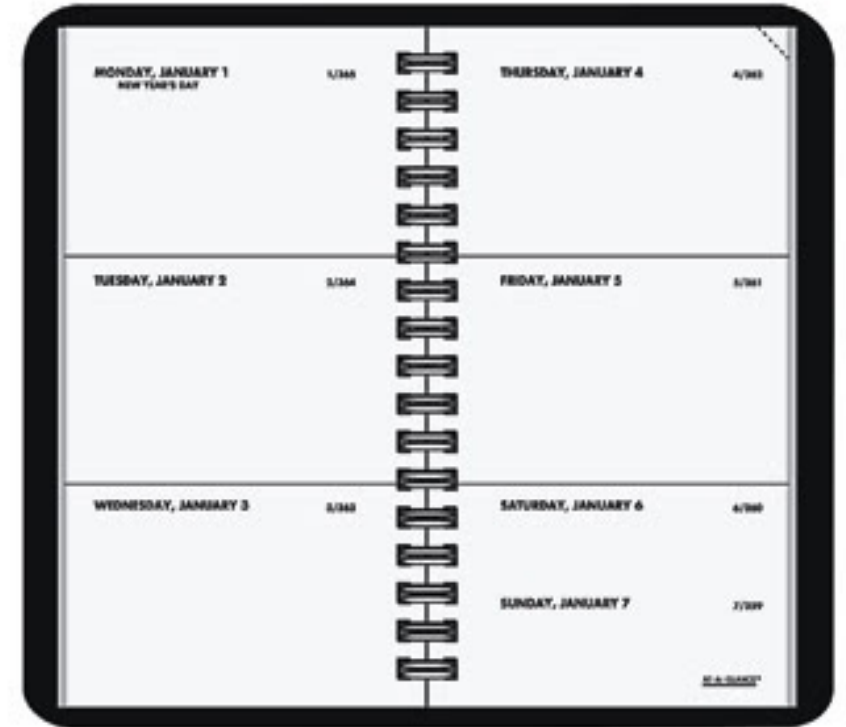
IT'S IN THE SYLLABUS

This message brought to you by every instructor that ever lived.

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Why use a Calendar or Planner?

- to create a schedule of upcoming assignments and reading
- to evaluate your study needs for the semester
- to encourage better organizational skills
- to help break down long term and large projects into smaller, more manageable parts.
- to allow for the unexpected.



Become Aware of the Ways you Learn Best

- know if you study better in the morning or afternoon
- determine how long you can attend to your studies in order to adequately plan breaks
- some learners may benefit from relistening to a lecture, so inquire if your class is recorded
- some learners may benefit from more interaction with their peers and will benefit from Zoom lounges or online study groups

Why is a Study Space Important?

- to encourage your full attention to the task at hand
 - avoid visiting online sites or email when studying
 - online apps are available to limit interruptions and block social media sites that might compete for your attention
- to encourage routine and structure
- to encourage organization

IF YOU WOULD LIKE TO LEARN MORE ABOUT TIME MANAGEMENT AND SETTING GOALS

Visit the Learning Success Center

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SOURCES

[HTTPS://WWW.NORTHEASTERN.EDU/BACHELORS-COMPLETION/NEWS/SUCCESSFUL-
ONLINE-LEARNING-STRATEGIES/](https://www.northeastern.edu/bachelors-completion/news/successful-online-learning-strategies/)